

PRESERVE ASSOCIATION BOARD OF DIRECTORS

REGULAR MEETING

Wednesday, March 13th, 2024 6:00 pm

MINUTES

Resident Comments and Concerns: Jodi Knight and Christine Goodwin – no comments just wanted to attend.

Meeting call to order: President, Tim Rush 6:03 pm

Present: Tim Rush, Paul Musegades, Traci Bartz, Shon Clark, Kent Wood, Michael Beukema, Lisa Hokkanen, Scott Anderson (General Manager) **Absent:** Chris Domnisoru, Tara DeCrow, Cindy Fuchs (Admin)

Agenda approval:

Resolve to approve the agenda for March 13th, 2024. Moved by Kent and seconded by Paul. *

Approve Minutes:

Resolve to approve the minutes of February 21st, 2024. Moved by Paul and seconded by Lisa. *

General Manager Report:

Financial:

Dues Collection Pace: \$150k ahead last year's pace – Apartments paid earlier this year

Delinquent Accounts Update: >90 days is on par with 2023 ~\$18k. Home Owner paid off their second foreclosure

Audit: took place March 1st - No immediate concerns – waiting for report

Banking: opening a new MM with Schwab for Operations funds being held until we need them. 5% Interest

Updates:

Summer Festival: Considering a few weekends in July and August for "Summer Festival" Bingo night, Music festival and petting zoo. No pickleball tournament this summer.

Pool: lifeguard recruitment letters have gone out – a few have responded

Grounds: recruitment letters have gone out – all have responded. Planning our planting schedule and ordering trees and plants.

Tree Planting: the city tree purchase program is 3/22, we plan to buy as many as many trees as we can. The second half of the MNDNR cost share program for replanting seedlings will be this summer.

RPBCWD Grant: gathering proposals to apply – shoreline restoration.

Hennepin County Healthy Tree Canopy Grant: formulating application for \$10k grant with no matching funds required, to remove ash trees and replant with a more diverse ecosystem. Hopeful for application/approval.

Tennis Courts: crack along the net is getting wider. Concern for long term stability.

Discussion: Tennis courts were last redone in 2013. They were dug out and re-asphalted. 10 inches with 6 inches class 5 gravel and 4 inches of asphalt. 2021 they were repaired and resurfaced. The current crack is not a safety hazard. The reserve study has 2037 slotted for replacement at \$154K. MN Roadways came out to look and advise. Get bids for potential next steps.

Treasurer's Q&A: Tara is absent, so report is deferred.

Committee Reports:

- 1. Investment:** Tim reported investments are up for the year. Schwab money market acct in February earned \$650 and up \$11K overall. Committee will meet later in March/April.

2. **Design Review:** Michael reported 2 requests that were approved. One being a temporary greenhouse. Resident John Joyce inquired to join DRC. Michael Moved to vote to accept John to the DRC. Kent seconded. All voted yes.
3. **Maintenance:** Paul reported that all 3 vehicles are set for summer. Need to mark barn deck boards for replacement before graduation parties. Barn roof is over 50 years old and needs replacement. Getting bids to replace next year.
4. **Landscape:** Paul reported 9-11 Ash trees have been removed due to Emerald Ash borer. 300 seedlings coming and committee will meet to discuss and plan placement. Removed dead and fallen trees around the lake.
5. **Event:** Cindy absent, Scott reported Molly Menton may want to join committee.
6. **Nominating:** Molly Menton may want to apply for board position.

Board Discussion:

- Annual meeting agenda – Shon and Lisa discussed power point presentation. Shon will start presentation and asked for high resolution Preserve logo. Discussed purchasing large screen TV for upstairs meeting/rental space. Good for graduation parties, presentations etc. Kent moved to approve \$2500 budget to purchase new TV. Traci seconded and all voted yes. Scott will research and hope to install before annual meeting presentation.
- In home Daycare request discussion - Discussion and questions by board. Are private businesses allowed in The Preserve? Would an in-home daycare be required to have a fence? The Preserve does not allow fences except for a pool fence. MN Legislature is considering a bill that would not allow HOAs to prohibit or restrict in-home daycares. Have Scott inquire with HOA legal about potential conflicts and advise board. Scott to follow up with response from attorney.
- Revised Employee Handbook – Needs board approval. Everyone would like to read and review. Tim/Scott will email out and Board will reply with approval/not approved.
- Michael and Tim formally met with Scott to review the General Manager's 2024 Goals and Objectives and finalized his updated job description which combines the Grounds Manager's duties into the General Manager's duties.
 - The 2024 Goals and Objectives encompass the responsibilities and expectations detailed in the updated General Manager job description.
 - The 2024 Goals and Objectives are tied to metrics that will be used for Scott's annual performance evaluation (appraisal).

Adjourn Board Meeting at 7:52pm

Moved by Kent and seconded by Traci

Upcoming Dates:

Yoga – Tuesdays through March

Next Board Meeting – Wednesday April 10th

Spring Clean-up Day – Tuesday April 23rd

Blood Drive – Wednesday April 24th

Annual Meeting – Tuesday May 14th

Garage Sales – Saturday May 18th

Next Board Meeting- Wednesday April 10th, 2024 6:00pm