



*The Preserve*  
ASSOCIATION

**All residents must submit plans BEFORE starting any exterior construction, alterations, color changes, landscaping or hardscaping changes.**

## Design Review Process & Guidelines

This pamphlet describes the Design Review Guidelines, which govern how the Association fulfills its mission of property maintenance for the benefit of all its members.

The Preserve Association was established to assist with:

***“The maintenance of a natural setting with little disturbance to the environment by maintaining open, natural areas for the enjoyment of all residents. In addition, guidelines were developed for the preservation and enhancement of property value.”***

(From the Restrictive Covenants and Construction Guidelines of The Preserve Association)

## Design Review Committee

The governing documents of the Preserve Association establish a volunteer committee of homeowner members to oversee the Design Review process. The committee is dedicated to helping the Preserve Association fulfill its mission of maintaining an exceptionally desirable place to live for all of its residents. The Design Review Committee is accountable to the Preserve Association Board of Directors and meets regularly to serve residents.

## Design Review Process Steps

**The review process is simple and painless.**

1. Fill out a Design Review Request Form including supporting information (color samples, blue prints, landscape drawings, etc.) Most plans do not require formal drawings, but the more detailed the information, the more quickly your request can be processed. Forms are available at the Preserve Center or on the website [www.preserveassociation.com](http://www.preserveassociation.com). You can submit them by mail, email, fax, or in person.
2. Submit your plans to the staff at the Preserve Center. Some requests can be approved without a site review or formal committee approval. Other requests will require a visit to your site and/or Design Review Committee approval.
3. The homeowner will be notified when the request is approved or denied. If the request is denied, the homeowner can ask the Design Committee to reconsider or appeal the denial directly to the Board of Directors.
4. The Design Review Process does NOT have any impact on the homeowner's responsibility to obtain permits or approvals from municipal, state or other government agencies when required.
5. Design Review approval of a project is valid for one year from the date it is granted.

## Common Guidelines

All members of the Preserve Association are encouraged to read the complete property guidelines in the Restrictive Covenants, Construction Guidelines and the By-laws. They can be found on the website or at the Preserve Association Barn.

Here are some of the most commonly encountered guidelines:

### FENCES

**Fences are NOT permitted in the Preserve except under the following conditions:**

Patio Fence: Designed as an integral part of the building and enclose less than 200 square feet. The fence may not be over 6 feet high.

Decorative Fence: No more than 10 feet in length and less than 4 feet high. The fence should be a split rail or post and rail construction.

Swimming Pool Fence: Must meet the requirements of the Minnesota State Board of Health Standards. The fence should provide adequate security and screening for the pool.

Fence material is covered by the covenants. All plans for fences must be submitted to the for the Design Review Committee to approve.

### TREES AND SHRUBS

Plans to add or remove trees and shrubs should be submitted for the Design Review Committee to approve. In addition, the homeowner is responsible for checking with the City of Eden Prairie for city restrictions on plant and tree materials and tree removal.

## OUTDOOR LIGHTING

Exterior lighting should be subdued. The light sources should be concealed and directed to illuminate the edges of exterior spaces, plant forms, and entries or walkways.

## HOLIDAY AND SEASONAL DECORATIONS

Outdoor decorations should be displayed only during the holiday season. Such decorations should be erected and dismantled within 2 months.

## EQUIPMENT AND VEHICLE STORAGE

Residents may not keep boats, snowmobiles, trailers, RVs or campers outside anywhere on their property, including the driveway. This also applies to infrequently used vehicles as well. All such items must be stored offsite or inside the garage.

## TRASH CONTAINERS

Trash, yard waste and recycling containers may not be stored outside in the open, but must be stored inside the garage or screened from public view. This is also a city code.

## STORAGE FACILITIES

Free standing structures, i.e. "sheds" are not permitted. Any additional storage facilities must be attached to the existing house or garage, unobtrusive and screened from view.

## DOG KENNELS

Dog kennels must be an integral part of the site or structure design, placed close to the house and be screened from the neighbors and the street. The kennel should not exceed 6 x 10 feet and be no more than 6 feet high.

## SIGNS

Only one "For Sale" sign may be placed on a property being sold. "Open House" signs may be placed on Preserve streets only on the day of the event and must be promptly removed after the open house. "Garage Sale" signs are only permitted during the event and must be removed promptly. "For Rent" signs are not allowed in the Preserve. Residents of townhouses should also check with their associations since they often have more restrictive rules about signs.

## YARD DEBRIS

All yard debris must be disposed of within one week and may not be piled up or kept on private property or dumped on common property. This is also a city code.

## PET WASTE

All animal waste must be immediately picked up. This is also a city code.

## COMMON PROPERTY

There are nearly 200 acres of common property in the Preserve. Please do not dump refuse or yard waste into these areas or allow your yard to encroach into these areas. However, if you would like to improve or maintain the common areas by picking up trash, pulling buckthorn, invasive weeds, or removing brush etc., please contact us in the office and we will be delighted to work with you.

## FIRES

Open burning of any kind (i.e., fire pits and bonfires) are not allowed on the common property.

## Maintenance

Routine maintenance by all residents makes our neighborhoods great! We know we all don't all have the same tastes or standards, but we DO expect that all homes, garages, yards and landscaping be maintained in terms of trimming, mowing, cleaning, painting, and general repair. If the Preserve Association Board of Directors determines that a property is inadequately maintained, the homeowner will be notified and provided with a chance to remedy the situation. In extreme cases, the Board can make arrangements to have the maintenance performed by an outside contractor, with the cost being assessed against the homeowner.

**Remember: Submit all plans for changes to your home and yard to the Design Review Committee. Thank you for your cooperation in making the Preserve a great place to live.**

11221 Anderson Lakes Parkway  
Eden Prairie MN 55344  
Phone 952-941-8400  
Fax 952-941-4978  
[www.preserveassociation.com](http://www.preserveassociation.com)



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